

Dear Grant Applicant,

Please submit this checklist with the following requirements, original and photocopy, in this order:

- ___1. Student's Birth Certificate (PSA)
- ___2. Latest telephone billing statements and official receipts of the last 3 months
- ___3. Latest water billing statements and official receipts of the last 3 months
- ___4. Latest electric billing statements and official receipts of the last 3 months
- ___5. Official receipts of monthly house rent of the last 3 months (updated or certification from the landlord)
- ___6. Official receipt of monthly house amortization
- ___7. Realty tax declaration and the official receipt of the past year
- ___8. Latest pay slips of the last 3 months (Parents, Siblings and Applicant)
- ___9. Certificate/ Contract of Employment with Compensations (Parents, Guardians, Siblings, and Applicant) **Note:** If working, Letter of Recommendation if employed.
- ___10. DTI or Municipal Business Permit, Income Tax Return, Balance Sheet, and Financial statement of parents
- ___11. Pension Voucher and retirement documents of parents or guardians (if retired)
- ___12. Death certificate of either parent, guardian or any immediate family member/ relative (if not living)
- ___13. Parent's Agreement of Financial Support (if separated)
- ___14. Letter from Parents explaining the reason for seeking financial assistance
- ___15. Medical certificate & laboratory test results of a reported medical concern of a family member.
- ___16. Documents of any kind that you are sponsored by others besides your parents or guardians
- ___17. Long Brown Envelope

Incomplete requirements will not be processed.

Thank you!

Benilde Student Grants Office

I understand that the information in this checklist is required for evaluation and assessment of my application for a financial aid grant to the De La Salle-College of Saint Benilde.quired for evaluation and assessment of my application for a financial aid grant to the De La Salle-College of Saint Benilde.

Parents Name over Printed Signature

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