Step 1:
Open your browser and type
www.benilde.edu.ph/sis
Step 2:
A log-in page will appear.
Use your CSB Infonet Account to log-on.

⚠️ IMPORTANT
Do not give your CSB Infonet information to anyone.
Visit ITD Service Desk for account related concerns, or contact them at 230 5100 local 1401, 1402, or 1403.
Step 3:
After successful login, click **Current Enrollment Record** link from the menu (right side of the screen).
Step 4:
A screen will appear where you can view your Courses’ Schedules, Midterm and Final Grades.

<table>
<thead>
<tr>
<th>Course</th>
<th>Unit(s)</th>
<th>Section</th>
<th>Day</th>
<th>Time</th>
<th>Room</th>
<th>Faculty</th>
<th>Midterm Grade</th>
<th>Final Grade</th>
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<tbody>
<tr>
<td>CSBGRAD</td>
<td>1.0</td>
<td>HCB33</td>
<td>T</td>
<td>08:00-09:00</td>
<td>I909</td>
<td>ESPIANO, MARY ANN</td>
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<td>P</td>
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<td>EPSYS1</td>
<td>3.0</td>
<td>TC002</td>
<td>F</td>
<td>11:20-14:20</td>
<td>BCL8</td>
<td>LIWANAG, OLIVER</td>
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<tr>
<td>ISPROJ2</td>
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<td>TI002</td>
<td>-</td>
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<td>SY, EIEN LEWIS</td>
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<td>PHILITS</td>
<td>3.0</td>
<td>TCDP1</td>
<td>F</td>
<td>18:00-21:00</td>
<td>M305</td>
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<td>3.0</td>
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<td>F</td>
<td>14:40-17:40</td>
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<td>PROGLAN</td>
<td>3.0</td>
<td>TI301</td>
<td>TH</td>
<td>09:40-11:10</td>
<td>D405</td>
<td>MANALANSAN, ANGEL MARTIN</td>
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</table>

The online grades are valid only if they tally with the grades given on the Official Grading Sheet submitted to the Office of the Registrar.

For courses with no grades, please consult with your faculty.

For Grades Consultation, please see your faculty.

INFORMATION

⚠️ You can only view grades once encoded by the faculty.
⚠️ Consult your faculty for Grades related concerns.
⚠️ Refer to your handbook for the Grading system.
⚠️ Viewing of Grades schedules will be announced by the Registrar’s Office.
Step 5: When you are finished, click **Sign Out** (upper right side of the screen) for security purposes.