

**TO: Benildean Graduating Students**  
**FROM: Office of the Registrar**  
**DATE: May 8, 2020**  
**SUBJECT: Postponement of Graduation Ceremonies**

Dear Benildean Graduating Students,

Hope you and your family are healthy and safe during these uncertain and unprecedented times.

Due to the Enhanced Community Quarantine (ECQ) being implemented in NCR, please be advised that the De La Salle-College of Saint Benilde has decided to postpone all graduation ceremonies scheduled on July 4 and October 24, 2020. This is to prioritize the safety and security of the college, students and their families who would attend the event and follow the CHED COVID19 ADVISORY No. 6 Guidelines "In- person graduation ceremonies are discouraged given the continuing need for social distancing and restrictions on mass gathering."

Despite the postponement of the above-mentioned events, please ensure that you meet all the following Graduation Requirements:

**I. Must register online.**

[Online Registration for Notice of Candidacy for Graduation 2nd Term, SY 2019-2020](#)

**II. Candidates must be cleared of all pending obligations, accountabilities, and done with institutional requirements (i.e. retreat, recollection, praprep, exit interview, community service if applicable and others)**

*\*Students with pending clearance will be dropped from the graduation list.*

Please communicate with the following if you have pending clearance with them:

On exit interview-Counselor, [bwc@benilde.edu.ph](mailto:bwc@benilde.edu.ph)

On career placement, [cpo@benilde.edu.ph](mailto:cpo@benilde.edu.ph)

On retreat and recollection, [lasallian.ministry@benilde.edu.ph](mailto:lasallian.ministry@benilde.edu.ph)

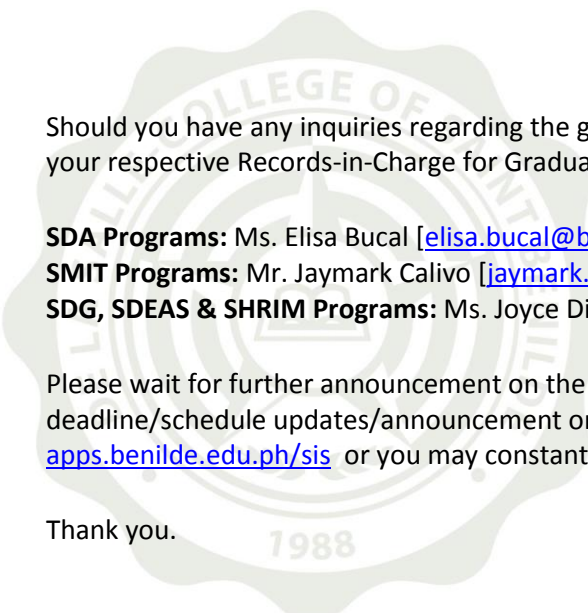
On payment-related concern, [vc.finance@benilde.edu.ph](mailto:vc.finance@benilde.edu.ph)

**III. Submission of Notice of Candidacy for Graduation (NOCG) & payment of Graduation & other fees to join the Commencement Exercises.**

*\*Please wait for further announcement.*

**IV. Graduation credentials shall be processed as soon as possible and will be shipped to all graduating students.**

*\*Graduation credentials will put on hold processing if the students does not meet the above-mentioned graduation requirements.*



Should you have any inquiries regarding the graduation requirements, you may email your questions to your respective Records-in-Charge for Graduation:

**SDA Programs:** Ms. Elisa Bucal [[elisa.bucal@benilde.edu.ph](mailto:elisa.bucal@benilde.edu.ph)]

**SMIT Programs:** Mr. Jaymark Calivo [[jaymark.calivo@benilde.edu.ph](mailto:jaymark.calivo@benilde.edu.ph)]

**SDG, SDEAS & SHRIM Programs:** Ms. Joyce Diane Espiritu [[joycedianne.espiritu@benilde.edu.ph](mailto:joycedianne.espiritu@benilde.edu.ph)]

Please wait for further announcement on the graduation-related matters. You may keep track of any RO deadline/schedule updates/announcement on <https://www.benilde.edu.ph/students.html> and [apps.benilde.edu.ph/sis](https://apps.benilde.edu.ph/sis) or you may constantly check your Benilde inbox.

Thank you.

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College  
of Saint  
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