

DE LA SALLE-COLLEGE OF SAINT BENILDE

Office of the Registrar

CALENDAR OF ACTIVITIES 1ST TERM, AY 2020-2021

Updated as of September 4, 2020

CONFIRMATION OF ENROLLMENT (PAYMENTS AND REFUNDS)

- **Sept. 19 (S)** - End of enrollment



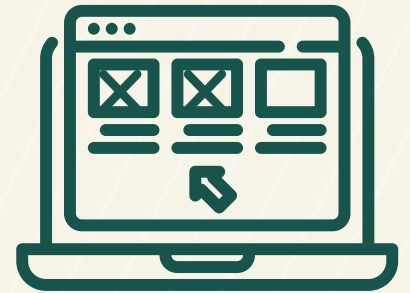
SCHEDULE OF CLASSES AND EXAMS

- **Sept. 7 (M)** - Start of classes
- **Dec. 9 (W)** - classes follow Monday schedule
- **Dec. 10 (H)** - classes follow Tuesday schedule
 - classes follow Thursday schedule
 - classes follow Friday schedule
- **Dec. 11 (F)** - classes follow Saturday schedule
- **Dec. 12 (S)** - Free day
- **Dec. 14-19** - Final Examinations Week
- **Dec. 14-Jan. 25** - Students' online viewing of final grades



COURSE DROPPING AND WITHDRAWAL

- **Sept. 7-19** - Course Dropping Period
- **Sept. 21-Oct. 10** - Submission to the Registrar of approved course withdrawal (no refund)



TENTATIVE ENROLLMENT SCHEDULES FOR 2ND TERM, AY 2020-2021



- **Sept. 21-Oct. 30** - For returning students, submission to the Registrar of approved application for returnee status
- **Nov. 9-14** - Students' online viewing of 2nd Term pre-enlisted courses
- **Nov. 16-28** - Students' online pre-enrollment
- **Dec. 5 (S)** - Late submission of the approved application for return
- **Dec. 7-Jan. 23** - Start of Viewing/Printing of Student Enrollment Record (SER)
- **Dec. 14-16** - Students' online adjustment (ADD/DROP)
- **Dec. 18-22** - Students' online encoding of approved adjustment (Change Schedule)
- **Jan. 6-8** - Late enrollment (online via official @benilde.edu.ph account)

TENTATIVE GRADUATION-RELATED SCHEDULES

- **Nov. 23 (M)** - Posting of graduation requirements
- **Dec. 1-7** - Online Application of Notice of Graduation
- **Dec. 19** - Last day of clearance for students expecting to graduate
- **Jan. 18-23** - Notice of Candidacy for Graduation will be sent by e-mail to qualified candidates
- **Jan. 25-30** - Submission of Notice of Graduation to join the Commencement Exercises
- **Mar. 13 (S)** - Graduation Mass (*virtual*) and Rehearsal (*for face to face*)
- **Mar. 20 (S)** - Commencement Exercises

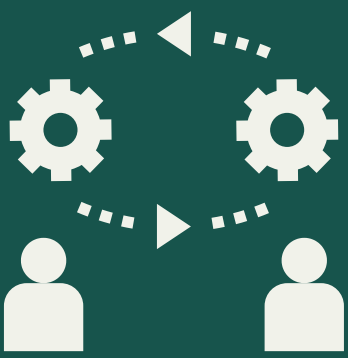


registrar@benilde.edu.ph

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SHIFTING SCHEDULES

- **Sept. 21-Oct 5** - Application for shifting/change of track; Counselors' endorsement period for shifting
- **Sept. 24 & 28 & Oct. 1, 5, & 6** - Shifting test schedule
- **Oct. 12 (M)** - Deadline of submission of approved shifting form to the Registrar

NATIONAL OR LOCAL NON-WORKING HOLIDAYS (NO CLASSES)

- **Nov. 1 (Sun)** - All Saints Day
- **Nov. 2 (M)** - All Souls Day
- **Nov. 30 (M)** - Bonifacio Day
- **Dec. 8 (T)** - Feast of the Immaculate Conception

School Holidays

- **Oct. 31 (S)** - School holiday as declared by the Office of the Chancellor
- **Nov. 3 (T)** - School holiday as declared by the Office of the Chancellor



TERM BREAK

- **Dec. 20 - Jan. 10**



FACULTY MEMBERS SCHEDULES

- **Dec. 14-21** - Faculty access to online encoding of final grades
- **Jan. 6 (W)** - Deadline of submission of the printed grading sheets to RO

DISCLAIMER:

The calendar of activities may change due to cancellation of classes. An advisory will be issued on the changes made.



Office of the Registrar:

☎ Trunkline 8230-5100

Local: 1322/1323/1324/1325/1326 (Taft)

2333/2334 (AKIC)

3323/3324/3325 (SDA)

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